



INCIDENT ACTION PLAN FORMS

K3SMT SOCIAL MEETING PRESENTATION FEBRUARY 9, 2023
BY W3DEC, DON CARLTON

Written Incident Action Plans

Written Actions Plans Required When:

- Two or more jurisdictions involved
- Overlap another operational period
- Organizational elements activated
- As required by agency

Written Incident Action Plans Provide:

- Clear statement of Objectives and Actions.
- Basis for measuring work effectiveness and cost effectiveness.
- Basis for measuring work progress and for providing accountability

Incident Commander Decides On Use Of Written Incident Action Plan

“ACTION
PLAN WILL
BE IN
WRITING!!”



11-05

Factors Affecting Length Of Operational Period


- Length of time available / needed to achieve Tactical Objectives.
- Resources availability and/or Operational Period considerations.
- Future involvement of additional jurisdictions and/or agencies.
- Environmental considerations, e.g., daylight remaining, weather, etc.
- Safety considerations.



Written Action Plans

Essential Action Plan Elements

- Statement of Objectives
- Organization
- Tactics & resource assignments
- Support plans (Traffic, Medical, Communications, others as needed)

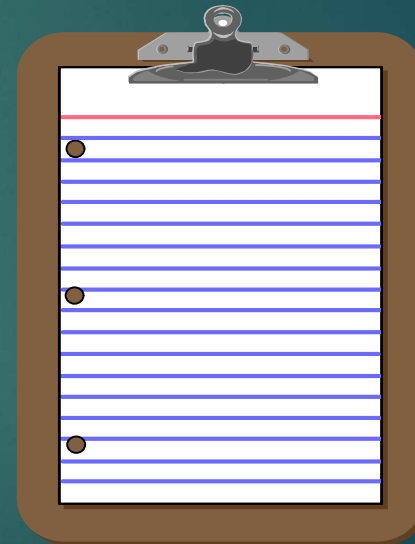


ICS Forms used to make up an Incident Action Plan (IAP)

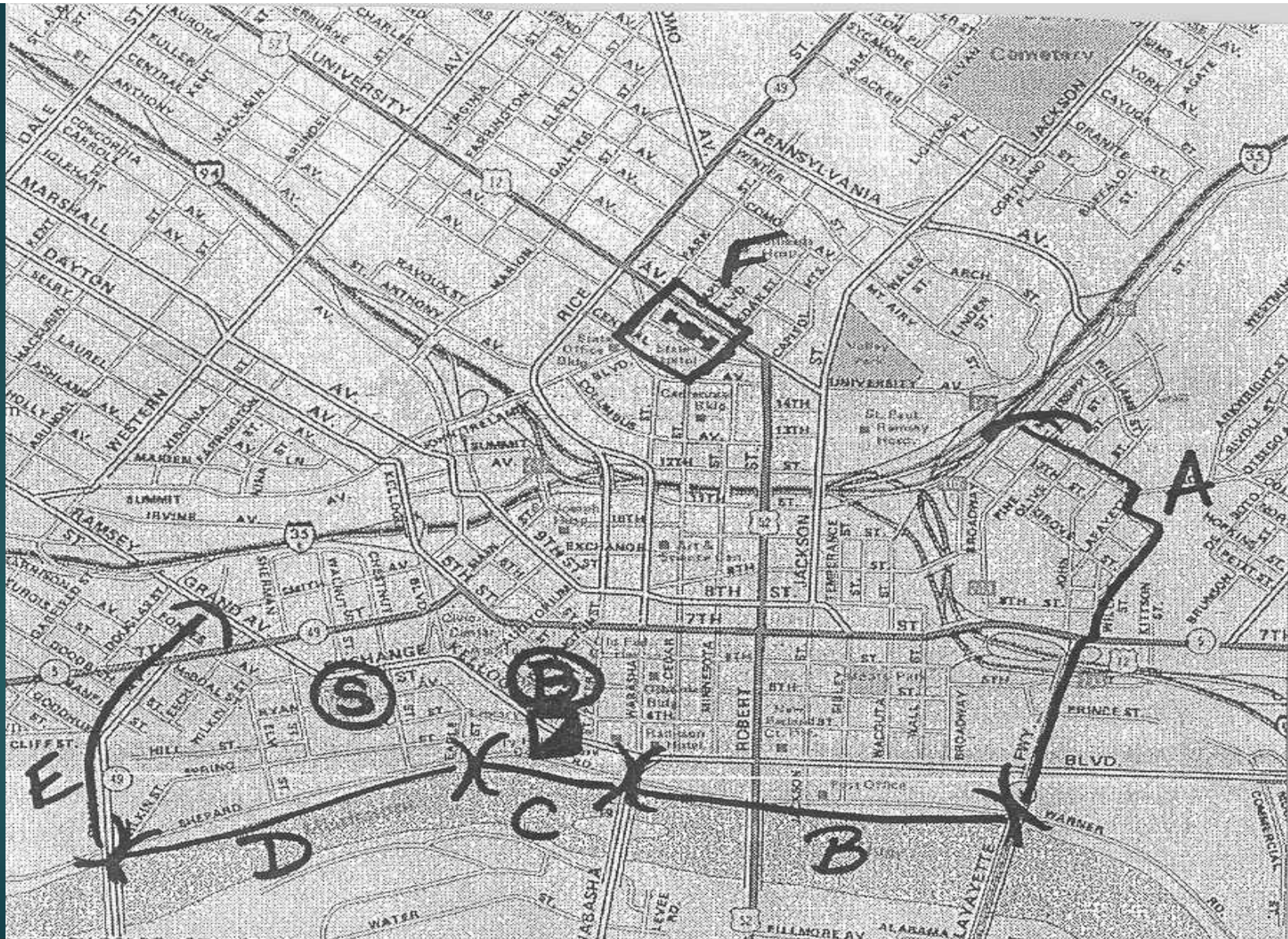
11-07.1

“ICS-202” INCIDENT OBJECTIVES

- Incident Name
- Date / Time Prepared
- Operational Period
- General Objectives
- Weather Forecast
- Safety Message
- Attachments



11-08.1



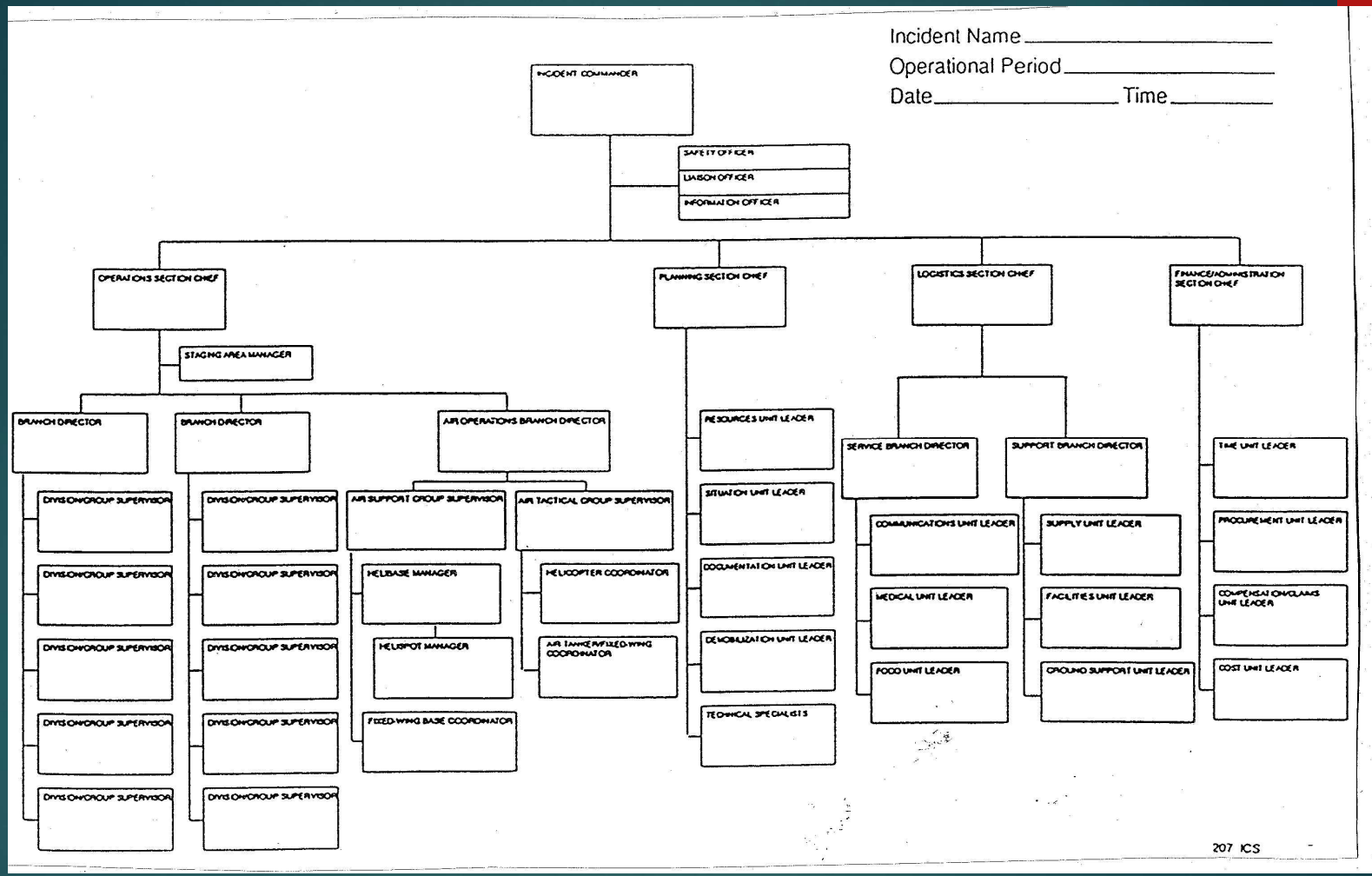
INCIDENT OBJECTIVES	1. INCIDENT NAME	2. DATE PREPARED	3. TIME PREPARED
	MARSHALL FLOOD	3/14/97	1500
4. OPERATIONAL PERIOD (DATE/TIME) 1800 - 0800 14-15 MARCH			
5. GENERAL CONTROL OBJECTIVES FOR THE INCIDENT (INCLUDE ALTERNATIVES)			
① RAISE LEVEES ONE FOOT			
② PATROL LEVEES FOR IMMEDIATE BREAKS			
③ PREPARE SANDBAG DIKES AT CITY HALL & COURT HOUSE			
④ PREPARE SANDBAG DIKES AT STATE CAPITAL			
⑤ ESTABLISH PATROLS/DETER LOOTING			
⑥ BEGIN EVACUATIONS SOUTH OF ROUTE 5			
6. WEATHER FORECAST FOR OPERATIONAL PERIOD Day 58°F Night 43°F; clear w/ light winds			
7. GENERAL SAFETY MESSAGE Domestic water may be contaminated. BOIL!! Exercise Caution Around Heavy Equipment			
8. ATTACHMENTS (✓ IF ATTACHED)			
<input checked="" type="checkbox"/> ORGANIZATION LIST (ICS 203)	<input checked="" type="checkbox"/> MEDICAL PLAN (ICS 206)	<input checked="" type="checkbox"/> Safety message	
<input checked="" type="checkbox"/> ASSIGNMENT LIST (ICS 204)	<input checked="" type="checkbox"/> INCIDENT MAP	<input checked="" type="checkbox"/> Air Ops Summary	
<input checked="" type="checkbox"/> COMMUNICATIONS PLAN (ICS 205)	<input type="checkbox"/> TRAFFIC PLAN	<input type="checkbox"/> _____	
202 ICS 3-80	9. PREPARED BY (PLANNING SECTION CHIEF) (you)	10. APPROVED BY (INCIDENT COMMANDER) E. Jones	

ORGANIZATION ASSIGNMENT LIST ICS-203



11-09.1

ORGANIZATION ASSIGNMENT LIST		1. INCIDENT NAME	2. DATE PREPARED	3. TIME PREPARED
		MARSHALL	14 MAR	1500
5. INCIDENT COMMANDER AND STAFF		4. OPERATIONAL PERIOD (DATE/TIME)		
POSITION	NAME	9. OPERATIONS SECTION		
INCIDENT COMMANDER	JAMES	CHIEF	PISANO	
DEPUTY		DEPUTY		
SAFETY OFFICER	LEMAY	a. BRANCH I - DIVISION/GROUPS		
INFORMATION OFFICER	MOULDIN	BRANCH DIRECTOR		
LIAISON OFFICER		DEPUTY		
6. AGENCY REPRESENTATIVES		DIVISION/GROUP	A MAISON	
AGENCY	NAME	DIVISION/GROUP	B BALESTRI	
192 nd	Lt Col Biggs	DIVISION/GROUP	C EDWARDS	
346 th	Lt Col Rhodes	DIVISION/GROUP	D CAPLINGER	
		DIVISION/GROUP	E STRUCK	
7. PLANNING SECTION		b. BRANCH II - DIVISION/GROUPS		
CHIEF	(YOU)	BRANCH DIRECTOR		
DEPUTY		DEPUTY		
RESOURCES UNIT	Williams/Haines	DIVISION/GROUP	F STEELE	
SITUATION UNIT	Collins	DIVISION/GROUP	JAUN	
DOCUMENTATION UNIT	STONEMAN	DIVISION/GROUP		
DEMOS/LEAZON UNIT	KROEGER	DIVISION/GROUP		
TECHNICAL SPECIALISTS	RANGER Hydrologist			
WX	STRAWN	c. BRANCH III - DIVISION/GROUPS		
		BRANCH DIRECTOR		
		DEPUTY		
		DIVISION/GROUP		
		DIVISION/GROUP		
		DIVISION/GROUP		
		DIVISION/GROUP		
		DIVISION/GROUP		
8. LOGISTICS SECTION		d. AIR OPERATIONS BRANCH		
CHIEF	Scott	AIR OPERATIONS BR. DIR.	Ellie	
DEPUTY		AIR TACTICAL GROUP SUP.		
a. SUPPORT BRANCH		AIR SUPPORT GROUP SUP.		
DIRECTOR		HELICOPTER COORDINATOR		
SUPPLY UNIT	WATKINS	AIR TANKER/FIXED-WING CRD.		
FACILITIES UNIT	AIDRICH	10. FINANCE SECTION		
GROUND SUPPORT UNIT	DELOTO	CHIEF	TARP	
b. SERVICE BRANCH		DEPUTY		
DIRECTOR		TIME UNIT	BEEBE	
COMMUNICATIONS UNIT	RUEFINO	PROCUREMENT UNIT		
MEDICAL UNIT	JUDISON	COMPENSATION/CLAIMS UNIT		
FOOD UNIT	BENSHOFF	COST UNIT		
203 ICS 1-82		PREPARED BY (RESOURCES UNIT)		
		G. WILLIAMS		



ICS Form 207

ASSIGNMENT LIST

ICS-204

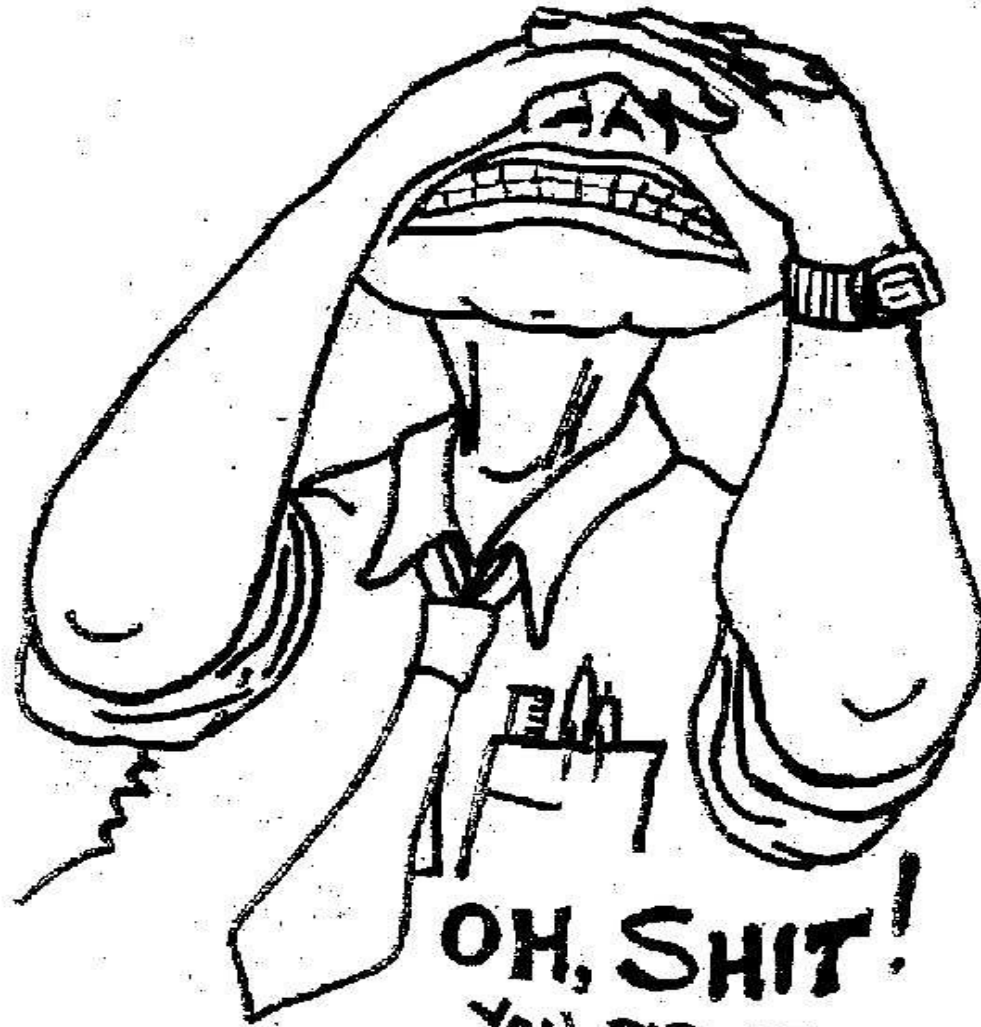


11-10.1

1. BRANCH		2. DIVISION/ GROUP		ASSIGNMENT LIST			
MARSHALL		A		4. OPERATIONAL PERIOD			
3. INCIDENT NAME				DATE MAR 14		TIME 1800 - 0600	
5. OPERATIONS PERSONNEL							
OPERATIONS CHIEF		Pisano		DIVISION/ GROUP SUPERVISOR		MAISON	
BRANCH DIRECTOR				AIR TACTICAL GROUP SUPERVISOR			
6. RESOURCES ASSIGNED THIS PERIOD							
STRIKE TEAM/TASK FORCE RESOURCE DESIGNATOR	LEADER	NUMBER PERSONS	TRANS. NEEDED	DROP OFF PT/TIME	PICK UP PT/TIME		
CARSON REES	FLAGG	18	Y	WARNER/LAFAYETTE 1830	SAME 0545		
CARSON #2	STOLL	20	Y	"	"		
7. CONTROL OPERATIONS							
Repair All holes & weak points in Secondary levee Starting At Warner / Lafayette And working North							
8. SPECIAL INSTRUCTIONS							
9. DIVISION/GROUP COMMUNICATIONS SUMMARY							
FUNCTION	FREQ.	SYSTEM	CHAN.	FUNCTION	FREQ.	SYSTEM	CHAN.
COMMAND	LOCAL	168.625	MARSHALL	SUPPORT			
	REPEAT	168.800					
DIV/GROUP TACTICAL	168.450	MARSHALL	1	GROUND-TO-AIR	123.100	FREEN	3
PREPARED BY (RESOURCES UNIT LDR.)			APPROVED BY (PLANNING SECTION CHIEF)		DATE	TIME	
HAINES			(Yon)		MAR 14		

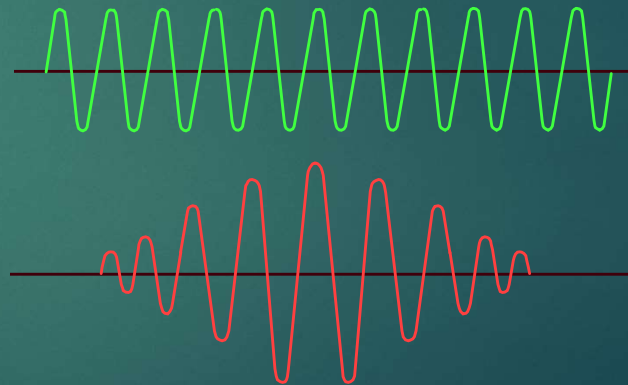
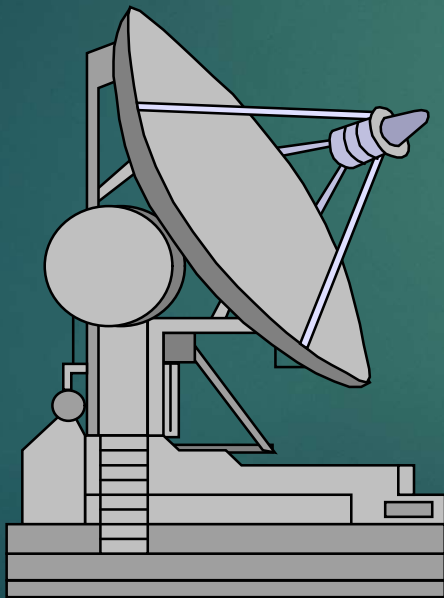
ICS 204 1-82

Instructions Must Be Clearly stated & understood by those required to perform the task.



OH, SHIT!
YOU DID IT
JUST LIKE I
TOLD YOU TO —

INCIDENT COMMUNICATIONS PLAN ICS 205



11-11.1

INCIDENT RADIO COMMUNICATIONS PLAN		1. INCIDENT NAME	2. DATE/TIME PREPARED	3. OPERATIONAL PERIOD DATE/TIME	
		MARSHALL	1345 14 MAR	1800 - 0800	
4. BASIC RADIO CHANNEL UTILIZATION					
SYSTEM/CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS
MARSHALL	1	TACTICAL	168.450	DIV A-E	FREQ NOT AVAILABLE NORTH OF UNIVERSITY
			Rx 168.800		
MARSHALL	2	COMMAND	Tx 168.625	COMMAND	
GREEN ARMY	3	AIR-GROUND	123.100	AIR	
MARSHALL	4	TACTICAL	166.400	DIV F & EVACUATION GROUP	
-	5	AIR-AIR	122.925	AIR	
205 ICS 036		5. PREPARED BY (COMMUNICATIONS UNIT) BT Ruffino ComL			

INCIDENT MEDICAL PLAN ICS 206



11-12.1

MEDICAL PLAN	1. INCIDENT NAME MARSHALL	2. DATE PREPARED 3-14	3. TIME PREPARED 1400	4. OPERATIONAL PERIOD 1800-0800				
5. INCIDENT MEDICAL AID STATIONS								
MEDICAL AID STATIONS	LOCATION			PARAMEDICS				
				YES NO				
CITY COURT HOUSE	SHEPARD @ EAGLE			✓				
VALLEY PARK	JACKSON @ UNIVERSITY			✓				
6. TRANSPORTATION								
A. AMBULANCE SERVICES								
NAME	ADDRESS	PHONE	PARAMEDICS					
			YES	NO				
JENKINS	802 Aurora	842-4682	✓					
B. INCIDENT AMBULANCES								
NAME	LOCATION			PARAMEDICS				
				YES NO				
NONE								
7. HOSPITALS								
NAME	ADDRESS	TRAVEL TIME		PHONE	HELIPAD		BURN CENTER	
		AIR	GRND		YES	NO	YES	NO
WHEELER	WESTERN @ UNIVERSITY	5	20	842.1111	✓		✓	
FREEN ARMY	FREEN ARMY BASE	20	1hr	4663834	✓			✓
8. MEDICAL EMERGENCY PROCEDURES								
NOTIFY MEDL VIA RADIO ; "911" if unable to contact MEDL								
206 ICS 8-78	9. PREPARED BY (MEDICAL UNIT LEADER) JUDISON				10. REVIEWED BY (SAFETY OFFICER) LEMAN			

Essential Steps In Incident Action Planning

- Understand the situation
- Establish Incident Objectives and strategy
- Develop tactical direction and assignments

Essential Steps In Incident Action Planning (cont.)

- Prepare the Plan
- Implement the Plan
- Evaluate the Plan

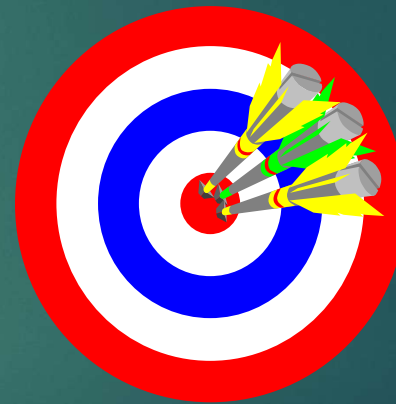
Understand The Situation

- What has happened?
- What progress has been made?
- How good is the current Plan?
- What is the incident growth potential?
- What is the present and future resource and organizational capability?

Establish Incident Objectives And Strategy

Incident Objectives should be:

- Attainable
- Measurable
- Flexible
- *Practical*



Strategies to Achieve the Objectives

- Make good sense (feasible, practical, and suitable)
- Be within acceptable safety norms
- Be cost effective
- Be consistent with sound environmental practices
- Meet political considerations

Determine Tactical Direction



Incident Objectives

Strategy(s) to achieve Objectives

DIV A

Tactics
Resources
Assignments

DIV B

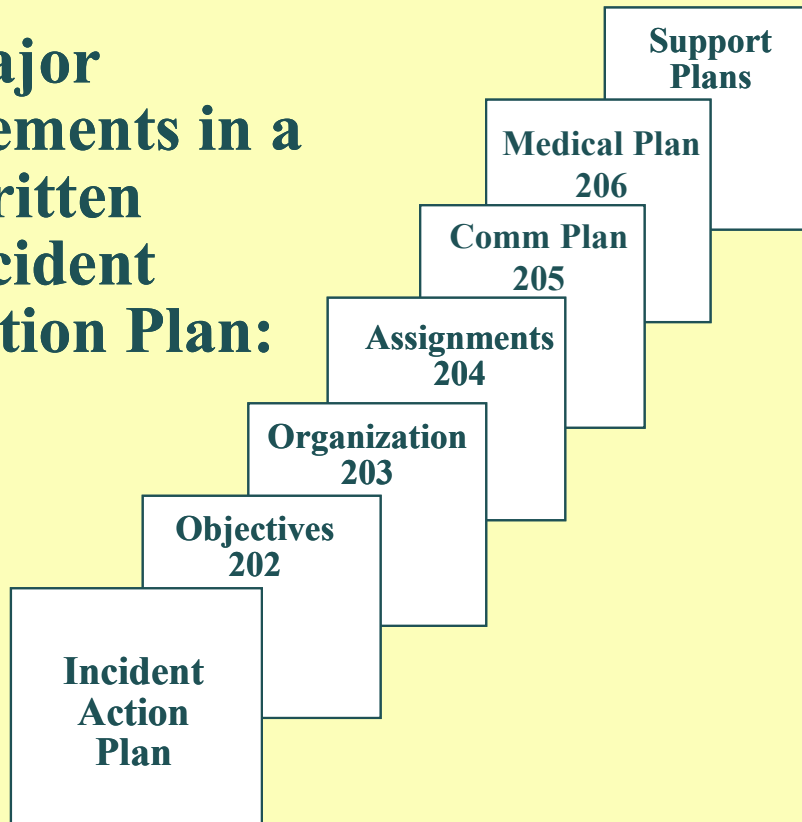
Tactics
Resources
Assignments

DIV C

Tactics
Resources
Assignments

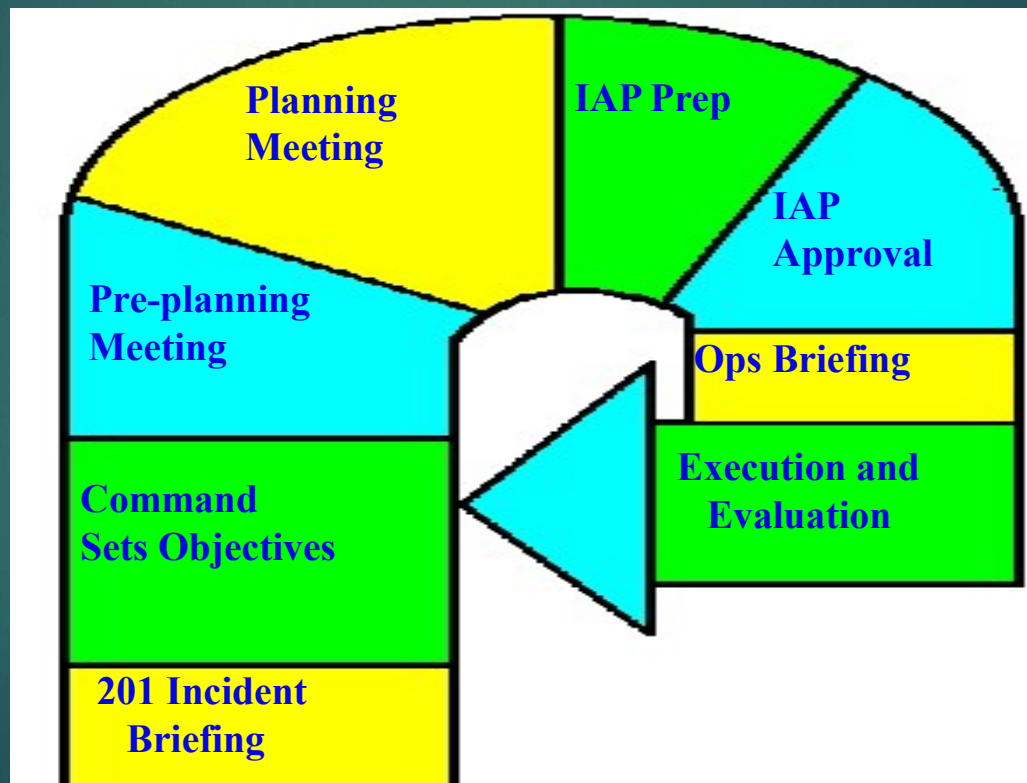
Prepare the Plan

**Major
Elements in a
Written
Incident
Action Plan:**



**Traffic Plan,
Safety Plan,
Org Charts
Maps, etc. ...**

Transition to Incident Planning Cycle



11-20.2

ICS Form 215 to Support Planning Process

OPERATIONAL PLANNING WORKSHEET			1. INCIDENT NAME		2. DATE PREPARED TIME PREPARED		3. OPERATIONAL PERIOD (DATE/TIME)		
4. DIVISION OR OTHER LOCATION	5. WORK ASSIGNMENTS	6. RESOURCES BY TYPE (SHOW STRIKE TEAM AS ST)						7. REPORTING LOCATION	8. REQUESTED ARRIVAL TIME
		RESOURCE							
		TYPE							
		REQ							
		HAVE							
		NEED							
		REQ							
		HAVE							
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		REQ							
		HAVE							
		NEED							
		9. TOTAL RESOURCES REQUIRED	SINGLE RESOURCES	STRIKE TEAMS					10. PREPARED BY (NAME AND POSITION)
		TOTAL RESOURCES ON HAND							
		TOTAL RESOURCES NEEDED							

215 ICS 9-96
NFES 1338

RT 11-39

AIR OPERATIONS SUMMARY		1. INCIDENT NAME		2. OPERATIONAL PERIOD (Date & Time)		3. DISTRIBUTION			
		NORTH RIDGE EARTHQUAKE		1/19/94 0800 - 1700		HELIBASES <input checked="" type="checkbox"/> FIXED-WING BASES <input checked="" type="checkbox"/>			
4. PERSONNEL AND COMMUNICATIONS				5. REMARKS (Spec. Instructions, Safety Notes, Hazards, Priorities)					
		NAME	AIR/AIR FREQUENCY	AIR/GROUND FREQUENCY					
AIR OPERATIONS DIRECTOR		Dougherty	-	170.000	* BE AWARE of NEWS MEDIA Aircraft throughout ALL AREAS * Anticipate Aftershocks; Do Not overload pallets				
AIR TACTICAL GROUP SUPERVISOR		WILSEY	151.310	"					
HELICOPTER COORDINATOR		WINEMAN	123.075	-					
AIR TANKER/FIXED-WING COORDINATOR		MARTINES	151.310	"					
6. LOCATION/FUNCTION	7. ASSIGNMENT	8. FIXED-WING		9. HELICOPTERS		10. TIME		11. AIRCRAFT ASSIGNED	12. OPERATING BASE
		NO.	TYPE	NO.	TYPE	AVAILABLE	COMMENCE		
Burbank Airport	Support movement of personnel/equipt.	2	(1) DC-3 (1) 737	4	(4) UH-60	0730	0730	DC-3A HC101 737A HC400 HC10 HC401	Burbank Airport
Northridge Helibase	Incident Helibase	-	-	2	(1) 205 (1) 212	0700	0730	HC12 HC14	Northridge Helibase
Northridge Hospital Helibase	MEDIVAC Support	-	-	3	(3) 212	0700	0700	HC15 HC102 HC301	Hospital Helibase
220 ICS 1-82		14. AIR OPERATIONS SUPPORT EQUIPMENT						15. PREPARED BY	
		Helitender 1390 @ Northridge HB						(Include Date & Time) Dougherty 1/19 0300	

Implementing The Plan

□ **Smaller Incidents**

- Oral briefing by the IC
- ICS 201 form may be helpful

□ **Larger Incidents**

- Requires written Incident Action Plan
- General staff will implement the Plan

Sample IAP

INCIDENT OBJECTIVES (ICS 202)																
1. Incident Name: SCARC Field Day 2023	2. Operational Period: Date From: 24 JUN 23 Date To: 25 JUN 23 Time From: 1000 EDT Time To: 1400 EDT															
3. Objective(s): 1. Ensure a safe, fun ARRL Field Day for all members, families, guests and the public. 2. Have all required resources ready by Saturday morning 24 JUN 23. Have all antennas, masts and feed lines in place 30 minutes prior to operations. 3. Have the tent, tables, chairs, Comm Trailer, generators, radios filters, and ground system in place 30 minutes prior to operations. 4. Ensure operators and loggers (if required) for all four positions for each shift. 5. Ensure Operator call sign is changed for each operator. 6. Log every contact. 7. Ensure Field day site is broken down and clean by 1400 EDT Sunday 25 JUN 23. 8. Return Trailer and Tower to County Airport and radio kits to the Club Room at Somerset County Library Bldg.																
4. Operational Period Command Emphasis: Be safe! Be courteous and considerate! Be a team player! Have fun! General Situational Awareness See Safety Plan																
5. Site Safety Plan Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Approved Site Safety Plan(s) Located at: See Attached ARRL Safety Officer Checklist & Safety Plan																
6. Incident Action Plan (the items checked below are included in this Incident Action Plan): <table style="width: 100%; border: none;"> <tr> <td><input checked="" type="checkbox"/> ICS 203</td> <td><input type="checkbox"/> ICS 207</td> <td>Other Attachments:</td> </tr> <tr> <td><input type="checkbox"/> ICS 204</td> <td><input type="checkbox"/> ICS 208</td> <td><input checked="" type="checkbox"/> ARRL Safety Officer Checklist</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 205</td> <td><input checked="" type="checkbox"/> Map/Chart</td> <td><input checked="" type="checkbox"/> W1AW Field Day Broadcast Schedule</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 205A</td> <td><input checked="" type="checkbox"/> Weather Forecast/Tides/Currents</td> <td><input checked="" type="checkbox"/> Operator & Logger sign up sheet & schedule</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 206</td> <td></td> <td><input type="checkbox"/></td> </tr> </table>		<input checked="" type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	Other Attachments:	<input type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> ARRL Safety Officer Checklist	<input checked="" type="checkbox"/> ICS 205	<input checked="" type="checkbox"/> Map/Chart	<input checked="" type="checkbox"/> W1AW Field Day Broadcast Schedule	<input checked="" type="checkbox"/> ICS 205A	<input checked="" type="checkbox"/> Weather Forecast/Tides/Currents	<input checked="" type="checkbox"/> Operator & Logger sign up sheet & schedule	<input checked="" type="checkbox"/> ICS 206		<input type="checkbox"/>
<input checked="" type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	Other Attachments:														
<input type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> ARRL Safety Officer Checklist														
<input checked="" type="checkbox"/> ICS 205	<input checked="" type="checkbox"/> Map/Chart	<input checked="" type="checkbox"/> W1AW Field Day Broadcast Schedule														
<input checked="" type="checkbox"/> ICS 205A	<input checked="" type="checkbox"/> Weather Forecast/Tides/Currents	<input checked="" type="checkbox"/> Operator & Logger sign up sheet & schedule														
<input checked="" type="checkbox"/> ICS 206		<input type="checkbox"/>														
7. Prepared by: Name: Don Carlton, W3DEC Position/Title: PSC Signature: _____																
8. Approved by Incident Commander: Name: Jim Crowley, N1JT Signature: _____																
ICS 202	IAP Page 1	Date/Time: _____														

ORGANIZATION ASSIGNMENT LIST (ICS 203)

1. Incident Name: SCARC Field Day 2023		2. Operational Period: Date From: 24 JUN 23 Date To: 25 Jun 23 Time From: 1000 EDT Time To: 1400 EDT	
3. Incident Commander(s) and Command Staff:		7. Operations Section:	
IC/UCs	Jim Crowley, N1JT	Chief	Mark Gelyer, K3VL Dave
		Deputy	
Deputy		Staging Area	
Safety Officer	Don Carlton, W3DEC	Branch	
Public Info. Officer		Branch Director	
Liaison Officer		Deputy	
4. Agency/Organization Representatives:		Division/Group	HF Station 2
Agency/Organization	Name	Division/Group	HF Station 2
		Division/Group	HF Station 3
		Division/Group	HF Station 4
		Division/Group	HAMSAT
		Branch	
		Branch Director	
		Deputy	
5. Planning Section:		Division/Group	
Chief	Don Carlton, W3DEC	Division/Group	
Deputy		Division/Group	
Resources Unit		Division/Group	
Situation Unit		Division/Group	
Documentation Unit	Dennis Wertz, W3DCW	Branch	
Demobilization Unit		Branch Director	
Technical Specialists		Deputy	
IT / Network	Scott Allison, KR3L	Division/Group	
		Division/Group	
		Division/Group	
6. Logistics Section:		Division/Group	
Chief	Stew Saylor, AK3J	Division/Group	
Deputy		Air Operations Branch	
Support Branch		Air Ops Branch Dir.	
Director			
Supply Unit	Scott Allison, KR3L		
Facilities Unit		8. Finance/Administration Section:	
Ground Support Unit		Chief	Stew Saylor, AK3J
Service Branch		Deputy	
Director		Time Unit	
Communications Unit		Procurement Unit	
Medical Unit	Scott Allison, KR3L	Comp/Claims Unit	
Food Unit	Dennis Wertz, W3DCW	Cost Unit	
9. Prepared by: Name: Don Carlton, W3DEC Position/Title: PSC Signature: _____			
ICS 203	IAP Page 2	Date/Time: _____	

INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

1. Incident Name: SCARC Field Day 2023	2. Date/Time Prepared: Date: 08 FEB 23 Time: 1800 EST	3. Operational Period: Date From: 24 JUN 23 Date To: 25 JUN 23 Time From: 1000 EDT Time To: 1400 EDT
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4. Basic Radio Channel Use:

Zone Grp.	Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	TX Tone/NAC	Mode (A, D, or M)	Remarks
		HF Station #1		10 Meters						Beam #1
		HF Station #2		20 Meters						Beam #2
		HF Station #3		40 Meters						40 Meter Monoband
		HF Station #4		80 Meters						80 Meter End Fed Zepp
		AMSAT		VHF/UHF						
		Repeater	K3SMT	Talk-in Admin	147.95	123	147.35			
		2 Meter Simplex	National Call Freq	Admin Safety	146.52	N/A	146.52			

5. Special Instructions:

Ensure each position uses the band pass filters. Ensure all equipment is grounded to the grounding system.

6. Prepared by (Communications Unit Leader) Name: Bob, Hersch, KB3OLX Signature: _____

ICS 205

IAP Page _____

Date/Time: _____

MEDICAL PLAN (ICS 206)

1. Incident Name: SCARC Field Day 2023		2. Operational Period: Date From: 24 JUN 23 Date To: 25 JUN 23 Time From: 1000 EDT Time To: 1400 EDT					
3. Medical Aid Stations:							
Name	Location	Contact Number(s)/Frequency	Paramedics on Site?				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
4. Transportation (indicate air or ground):							
Ambulance Service	Location	Contact Number(s)/Frequency	Level of Service				
		911	<input checked="" type="checkbox"/> ALS <input checked="" type="checkbox"/> BLS				
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS				
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS				
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS				
5. Hospitals:							
Hospital Name	Address, Latitude & Longitude if Helipad	Contact Number(s)/Frequency	Travel Time		Trauma Center	Burn Center	Helipad
			Air	Ground			
Conemaugh MMC	1086 Franklin St. Johnstown, PA 15905				<input checked="" type="checkbox"/> Yes Level: ____ <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Myersdale Hospital	200 Hospital Drive Myersdale, PA 15552				<input checked="" type="checkbox"/> Yes Level: ____ <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
UPMC Somerset	225 S Center Ave, Somerset, PA 15501				<input checked="" type="checkbox"/> Yes Level: ____ <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes Level: ____ <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes Level: ____ <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Special Medical Emergency Procedures: A first aid kit will be in the Comm Trailer and in the Main Activity Room For cuts, scrapes bruises and other minor medical complaints, call "BREAK, BREAK, BREAK" and state the medical need on K3SMT or SIMPLEX, or report to Scott, KR3L, or self serve at the Comm Trailer. For medical emergencies, call 911. Then use above procedure to Contact Scott, KR3L <input type="checkbox"/> Check box if aviation assets are utilized for rescue. If assets are used, coordinate with Air Operations.							
7. Prepared by (Medical Unit Leader): Name: <u>Scott Allison, KR3L</u> Signature: _____							
8. Approved by (Safety Officer): Name: <u>Don Carlton, W3DEC</u> Signature: _____							
ICS 206		IAP Page <u>4</u>		Date/Time: _____			

SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name: SCARC Field Day 2023	2. Operational Period: Date From: 24 JUN 23 Date To: 25 JUN 23 Time From: 1000 EDT Time To: 1400 EDT
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3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:

No alcoholic beverages, firearms or pets allowed at the Field Day site.

Communication is Key: Be proactive. Tell your guests, both young and old, how to be safe on your site. Don't assume they know what may be off limits and potentially dangerous. Before Field Day, it's a good idea to brief club members about common-sense rules for staying safe.

Generator: Keep the fuel container a safe distance away from the generator and radio equipment.

Grounding: Proper grounding should be provided at each station and for all equipment, including the generator, electrical lines, towers and support structures.

Antenna Safety: One of the biggest concerns is finding a location to safely erect your antennas. Make sure you do not install antennas, towers and masts near power lines. Take extra care to guarantee that your installations won't contact power lines if they fall. In case of lightning, antennas should be disconnected. All temporary structures, such as towers, masts, and guy lines, should be properly secured and marked (with cones or flags, for example) to keep people from coming in contact with them.

Safety Equipment: Bring along a fully charged fire extinguisher and provide instruction to participants on its proper use.

If you're erecting an antenna, wear a hard hat, safety goggles, gloves and leather shoes or boots.

Before You Pound: Check ahead to determine where it is safe to insert tent stakes and ground rods to avoid striking pipes and lines.

Mitigate Tripping Hazards: Keep cables, power cords and rope out of areas where they could cause injury. Areas that pose risk should be clearly marked to alert participants and visitors.

Hydrate, hydrate, hydrate! Staying hydrated is important. If you're caught up in intense contesting, it can be easy to forget to pause for a refresher. Avoid heat stroke by cooling off in shaded areas and getting plenty of liquid. Keep an eye out to make sure other club members are taking the same precautions. Look for these signs of heat-related illness and take appropriate action.

Bug Spray and Sunscreen: Take the necessary precautions to prevent sunburn and bug bites. You want to leave ARRL Field Day 2018 with nothing but fond memories, not scorched shoulders and mosquito bites.

See Attached ARRL Field Day Safety Officers Checklist.

4. Site Safety Plan Required? Yes No SEE ARRL Safety Officer Checklist.

Approved Site Safety Plan(s) Located At:

5. Prepared by: Name: Don Calton, W3DEC Position/Title: Safety Officer Signature: _____

ICS 208

IAP Page 1A

Date/Time: _____

ARRL Field Day Safety Officer Checklist

To qualify for the 100-point Safety Officer bonus (for Class A stations), a group must appoint a qualified person/s who are present at their site from the beginning of set-up until the end of break-down.

This form is NOT intended to be all inclusive.

The Safety Officer/s certify by submitting this form that due diligence was made to provide a safe operation.

[check (or circle) any/all that apply]

- Safety Officer/s or qualified designated assistant/s was on site for the duration of the event.
- Fuel for generator properly stored.
- Fire extinguisher on hand and appropriately located.
- First Aid kit on hand.
- First Aid - CPR - AED versed else trained participant/s on site for full Field Day period.
- Access to NWS alerts to monitor for inclement weather.
- Tent stakes properly installed and marked.
- Temporary antenna structures properly secured and marked.
- Site secured from tripping hazards.
- Site is set up in a neat and orderly manner to reduce hazards.
- Stations and equipment properly grounded.
- Access to a means to contact police/fire/rescue if needed.
- Safety Officer is designated point of contact for public safety officials.
- Minimize risks and control hazards to ensure no injuries to public.
- As necessary, monitoring participants for hydration and ensuring an adequate water supply is available.

Don Carter W3DEC
signature(s) / call(s)

June 24 2022
date

Current conditions at
Johnstown - Cambria County Airport (KJST)

Lat: 40.31°N Lon: 78.83°W Elev: 2274ft.








Mostly Cloudy
41°F
5°C

Humidity 49%
Wind Speed SW 5 mph
Barometer 30.18 in (1023.8 mb)
Dewpoint 23°F (-5°C)
Visibility 10.00 mi
Wind Chill 38°F (3°C)
Last update 8 Feb 11:54 pm EST

Extended Forecast for
Somerset PA



[Click here for hazard details and duration](#)

Overnight	Thursday	Thursday Night	Friday	Friday Night
 50%	 20%	 20%		 20%
Chance Rain	Slight Chance Rain	Slight Chance Showers and Windy	Mostly Cloudy and Breezy then Mostly Cloudy	Mostly Cloudy then Slight Chance Wintry Mix
Low: 34 °F	High: 59 °F	Low: 36 °F	High: 42 °F	Low: 26 °F

2022 W1AW Field Day Bulletin Schedule

Day	Mode	Pacific	Mountain	Central	Eastern	UTC
FRIDAY	CW	5:00 PM	6:00 PM	7:00 PM	8:00 PM	0000 (Sat)
	Digital	6:00 PM	7:00 PM	8:00 PM	9:00 PM	0100
	Phone	6:45 PM	7:45 PM	8:45 PM	9:45 PM	0145
	CW	8:00 PM	9:00 PM	10:00 PM	11:00 PM	0300
SATURDAY	CW	7:00 AM	8:00 AM	9:00 AM	10:00 AM	1400
	Phone	8:00 AM	9:00 AM	10:00 AM	11:00 AM	1500
	CW	5:00 PM	6:00 PM	7:00 PM	8:00 PM	0000 (Sun)
	Digital	6:00 PM	7:00 PM	8:00 PM	9:00 PM	0100
	Phone	6:45 PM	7:45 PM	8:45 PM	9:45 PM	0145
SUNDAY	CW	7:00 AM	8:00 AM	9:00 AM	10:00 AM	1400
	Phone	8:00 AM	9:00 AM	10:00 AM	11:00 AM	1500
	Digital	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1600

K6KPH Field Day Bulletin Schedule

SATURDAY	CW	7:30 AM	8:30 AM	9:30 AM	10:30 AM	1430
	CW	5:30 PM	6:30 PM	7:30 PM	8:30 PM	0030 (Sun)
	Digital	6:30 PM	7:30 PM	8:30 PM	9:30 PM	0130
SUNDAY	CW	7:30 AM	8:30 AM	9:30 AM	10:30 AM	1430
	Digital	9:30 AM	10:30 AM	11:30 AM	12:30 PM	1630

W1AW will operate on the regularly published frequencies.

CW frequencies are 1.8025, 3.5815, 7.0475, 14.0475, 18.0975, 21.0675, 28.0675, 50.350 and 147.555 MHz.

Digital frequencies are 3597.5, 7.095, 14.095, 18.1025, 21.095, 28.095, 50.350 and 147.555 MHz. (Note: W1AW will transmit the Field Day Bulletin using 45.45 baud baudot, PSK31 [BPSK Mode], and MFSK16 in this mode order).

Phone frequencies are 1.855, 3.990, 7.290, 14.290, 18.160, 21.390, 28.590, 50.350 and 147.555 MHz.

The Maritime Radio Historical Society's station K6KPH will transmit the "W1AW" Field Day message for the benefit of West Coast stations on 3.5815, 7.0475, 14.0475, 18.0975, and 21.0675 MHz (CW). The frequencies for K6KPH Teleprinter (RTTY, PSK31 and MFSK16) will be 3.5975, 7.095, and 14.095 MHz (in this mode order).

This schedule is correct at the time of publishing this packet, but be sure to check the ARRL Main News page (www.arrl.org) in case of any last-minute changes.

Revised: 6/2022

**Incident and
Event Planning**

Questions?

Photo by:
Keffeler Photo Sturgis, SD

